

Governance Information (Authority-Related)

Question	Response	URL (if applicable)
1. Has the Authority prepared its annual report on operations and accomplishments for the reporting period as required by section 2800 of PAL?	Yes	http://www.fairportoced.org/urban-renewal-agency/ura-projects.htm
2. As required by section 2800(9) of PAL, did the Authority prepare an assessment of the effectiveness of its internal controls?	Yes	http://fairportoced.org/urban-renewal-agency/ura-financials.htm
3. Has the lead audit partner for the independent audit firm changed in the last five years in accordance with section 2802(4) of PAL?	Yes	N/A
4. Does the independent auditor provide non-audit services to the Authority?	No	N/A
5. Does the Authority have an organization chart?	Yes	http://fairportoced.org/uploads/URA/URA_StaffChart.pdf
6. Are any Authority staff also employed by another government agency?	No	
7. Has the Authority posted their mission statement to their website?	Yes	http://fairportoced.org/uploads/IDA/Policies/OCED_MissionStatement.pdf
8. Has the Authority's mission statement been revised and adopted during the reporting period?	No	N/A
9. Attach the Authority's measurement report, as required by section 2824-a of PAL and provide the URL.		http://www.fairportoced.org/urban-renewal-agency/ura-projects.htm

Governance Information (Board-Related)

Question	Response	URL
1. Has the Board established a Governance Committee in accordance with Section 2824(7) of PAL?	Yes	N/A
2. Has the Board established an Audit Committee in accordance with Section 2824(4) of PAL?	Yes	N/A
3. Has the Board established Finance Committee in accordance with Section 2824(8) of PAL?	No	N/A
4. Provide a URL link where a list of Board committees can be found (including the name of the committee and the date established):		http://fairportoced.org/urban-renewal-agency/ura-committees.htm
5. Does the majority of the Board meet the independence requirements of Section 2825(2) of PAL?	Yes	N/A
6. Provide a URL link to the minutes of the Board and committee meetings held during the covered fiscal year		http://fairportoced.org/urban-renewal-agency/ura-board-of-directors.htm
7. Has the Board adopted bylaws and made them available to Board members and staff?	Yes	http://fairportoced.org/uploads/URA/Policies/URABylaws.pdf
8. Has the Board adopted a code of ethics for Board members and staff?	Yes	http://fairportoced.org/uploads/URA/Policies/URA_CodeOfEthicsPolicy.pdf
9. Does the Board review and monitor the Authority's implementation of financial and management controls?	Yes	N/A
10. Does the Board execute direct oversight of the CEO and management in accordance with Section 2824(1) of PAL?	Yes	N/A
11. Has the Board adopted policies for the following in accordance with Section 2824(1) of PAL?		
Salary and Compensation	Yes	N/A
Time and Attendance	Yes	N/A
Whistleblower Protection	Yes	N/A
Defense and Indemnification of Board Members	Yes	N/A
12. Has the Board adopted a policy prohibiting the extension of credit to Board members and staff in accordance with Section 2824(5) of PAL?	Yes	N/A
13. Are the Authority's Board members, officers, and staff required to submit financial disclosure forms in accordance with Section 2825(3) of PAL?	Yes	N/A
14. Was a performance evaluation of the board completed?	Yes	N/A
15. Was compensation paid by the Authority made in accordance with employee or union contracts?	No	N/A
16. Has the board adopted a conditional/additional compensation policy governing all employees?	No	

Board of Directors Listing

Name	Clark, H. Kevin	Name	Genthner, Robert
Chair of the Board	Yes	Chair of the Board	No
If yes, Chair Designated by.	Elected by Board	If yes, Chair Designated by.	
Term Start Date	02/01/2001	Term Start Date	02/17/2016
Term Expiration Date	Pleasure of Authority	Term Expiration Date	Pleasure of Authority
Title		Title	
Has the Board member appointed a designee?		Has the Board member appointed a designee?	
Designee Name		Designee Name	
Ex-officio	No	Ex-officio	No
Nominated By	Local	Nominated By	Local
Appointed By	Local	Appointed By	Local
Confirmed by Senate?		Confirmed by Senate?	
Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes	Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes
Complied with training requirement of Section 2824?	Yes	Complied with training requirement of Section 2824?	Yes
Does the Board member/designee also hold an elected or appointed State gove	No	Does the Board member/designee also hold an elected or appointed State gove	No
Does the Board member/designee also hold an elected or appointed municipal government position?	Yes	Does the Board member/designee also hold an elected or appointed municipal government position?	Yes

Board of Directors Listing

Name	Rohr, Kenneth	Name	Kosiorek, Joseph
Chair of the Board	No	Chair of the Board	No
If yes, Chair Designated by.		If yes, Chair Designated by.	
Term Start Date	02/01/2005	Term Start Date	10/21/2013
Term Expiration Date	Pleasure of Authority	Term Expiration Date	Pleasure of Authority
Title		Title	
Has the Board member appointed a designee?		Has the Board member appointed a designee?	
Designee Name		Designee Name	
Ex-officio	No	Ex-officio	No
Nominated By	Local	Nominated By	Local
Appointed By	Local	Appointed By	Local
Confirmed by Senate?		Confirmed by Senate?	
Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes	Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes
Complied with training requirement of Section 2824?	Yes	Complied with training requirement of Section 2824?	Yes
Does the Board member/designee also hold an elected or appointed State gove	No	Does the Board member/designee also hold an elected or appointed State gove	No
Does the Board member/designee also hold an elected or appointed municipal government position?	Yes	Does the Board member/designee also hold an elected or appointed municipal government position?	Yes

Board of Directors Listing

Name	Yawman, Donna
Chair of the Board	No
If yes, Chair Designated by.	
Term Start Date	01/01/1976
Term Expiration Date	Pleasure of Authority
Title	
Has the Board member appointed a designee?	
Designee Name	
Ex-officio	No
Nominated By	Local
Appointed By	Local
Confirmed by Senate?	
Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes
Complied with training requirement of Section 2824?	Yes
Does the Board member/designee also hold an elected or appointed State gove	No
Does the Board member/designee also hold an elected or appointed municipal government position?	No

Staff Listing

Name	Title	Group	Department / Subsidiary	Union Name	Bargaining Unit	Full Time/ Part Time	Exempt	Base Annualized Salary	Actual salary paid to the individual	Overtime paid by Authority	Performance Bonus	Extra Pay	Other Compensation/Allowances/Adjustments	Total Compensation	Individual also paid by another entity to perform the work of the Authority	If yes, Is the payment made by State or local government
Ernst, Beth A	Account Clerk	Administrative and Clerical	Section 8 Housing			FT	Yes	59,463.00	58,700	0	0	2,200	0	60,900	No	
Floss, Jennifer	Assistant Housing Director	Managerial	Section 8 Housing			FT	Yes	57,601.00	55,817.82	0	0	1,666.67	0	57,484.49	No	
Fuoco, Gary	Housing Director	Managerial				FT	Yes	83,811.00	82,736.77	0	0	1,300	0	84,036.77	No	
Losey, Susan H	Account Clerk/Secretary	Administrative and Clerical	Section 8 Housing			PT	Yes	18,628.11	18,628.11	0	0	760	0	19,388.11	No	
Malone, Martha	Executive Director	Executive				FT	Yes	85,504.00	26,966.7	0	0	0	0	26,966.7	No	
Salvage, Monika	Executive Assistant	Administrative and Clerical				PT	Yes	51,257.88	51,257.88	0	0	1,570	0	52,827.88	No	
Wysokowski, Kal	Executive Director - Until March 2016	Executive				FT	Yes	106,696.00	55,456	0	0	700	0	56,156	No	

Benefit Information

During the fiscal year, did the Authority continue to pay for any of the above mentioned benefits for

No

Board Members

Name	Title	Severance Package	Payment for Unused Leave	Club Member-ships	Use of Corporate Credit Cards	Personal Loans	Auto	Transportation	Housing Allow-ance	Spousal / Dependent Life Insurance	Tuition Assist-ance	Multi-Year Employ-ment	None of These Benefits	Other
Kosiorek, Joseph	Board of Directors												X	
Clark, H. Kevin	Board of Directors												X	
Yawman, Donna	Board of Directors												X	
Rohr, Kenneth	Board of Directors												X	
Genthner, Robert	Board of Directors												X	

Staff

Name	Title	Severance Package	Payment for Unused Leave	Club Member-ships	Use of Corporate Credit Cards	Personal Loans	Auto	Transportation	Housing Allow-ance	Spousal / Dependent Life Insurance	Tuition Assist-ance	Multi-Year Employ-ment	None of These Benefits	Other
Wysokowski, Kal	Executive Director - Until March 2016												X	

Subsidiary/Component Unit Verification

Is the list of subsidiaries, as assembled by the Office of the State Comptroller, correct? Yes
Are there other subsidiaries or component units of the Authority that are active, not included in the PARIS reports submitted by this No

Name of Subsidiary/Component Unit	Status	Requested Changes
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Subsidiary/Component Unit Creation

Name of Subsidiary/Component Unit	Establishment Date	Entity Purpose
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Subsidiary/Component Unit Termination

Name of Subsidiary/Component Unit	Termination Date	Termination Reason	Proof of Termination
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No Data has been entered by the Authority for this section in PARIS

Summary Financial Information

SUMMARY STATEMENT OF NET ASSETS

<u>Assets</u>	
Current Assets	
Cash and cash equivalents	\$502,358
Investments	\$0
Receivables, net	\$34,918
Other assets	\$63,354
Total Current Assets	\$600,630
Noncurrent Assets	
Restricted cash and investments	\$0
Long-term receivables, net	\$350,880
Other assets	\$196,860
Capital Assets	
Land and other nondepreciable property	\$0
Buildings and equipment	\$16,723
Infrastructure	\$0
Accumulated depreciation	\$15,939
Net Capital Assets	\$784
Total Noncurrent Assets	\$548,524
Total Assets	\$1,149,154

Summary Financial Information

SUMMARY STATEMENT OF NET ASSETS

Liabilities

Current Liabilities

Accounts payable	\$8,111
Pension contribution payable	\$30,028
Other post-employment benefits	\$0
Accrued liabilities	\$7,354
Deferred revenues	\$0
Bonds and notes payable	\$0
Other long-term obligations due within one year	\$50,344
Total Current Liabilities	\$95,837

Noncurrent Liabilities

Pension contribution payable	\$0
Other post-employment benefits	\$169,810
Bonds and notes payable	\$0
Long Term Leases	\$0
Other long-term obligations	\$17,294
Total Noncurrent Liabilities	\$187,104

Total Liabilities

\$282,941

Net Asset (Deficit)

Net Asset

Invested in capital assets, net of related debt	\$784
Restricted	\$24,111
Unrestricted	\$841,318
Total Net Assets	\$866,213

Summary Financial Information

SUMMARY STATEMENT OF REVENUE, EXPENSES AND CHANGES IN NET ASSETS

Operating Revenues

Charges for services	\$0
Rental & financing income	\$18,090
Other operating revenues	\$2,428,036
Total Operating Revenue	\$2,446,126

Operating Expenses

Salaries and wages	\$357,761
Other employee benefits	\$96,381
Professional services contracts	\$23,209
Supplies and materials	\$0
Depreciation & amortization	\$313
Other operating expenses	\$1,913,195
Total Operating Expenses	\$2,390,859

Operating Income (Loss) **\$55,267**

Nonoperating Revenues

Investment earnings	\$78
State subsidies/grants	\$0
Federal subsidies/grants	\$0
Municipal subsidies/grants	\$0
Public authority subsidies	\$0
Other nonoperating revenues	\$0
Total Nonoperating Revenue	\$78

Summary Financial Information

SUMMARY STATEMENT OF REVENUE, EXPENSES AND CHANGES IN NET ASSETS

Nonoperating Expenses

Interest and other financing charges	\$0
Subsidies to other public authorities	\$0
Grants and donations	\$0
Other nonoperating expenses	\$4,000
Total Nonoperating Expenses	\$4,000
Income (Loss) Before Contributions	\$51,345
Capital Contributions	\$0
Change in net assets	\$51,345
Net assets (deficit) beginning of year	\$814,868
Other net assets changes	\$0
Net assets (deficit) at end of year	\$866,213

Current Debt

Question	Response
1. Did the Authority have any outstanding debt, including conduit debt, at any point during the reporting period?	No
2. If yes, has the Authority issued any debt during the reporting period?	

New Debt Issuances List by Type of Debt and Program

No Data has been entered by the Authority for this section in PARIS

Schedule of Authority Debt

Type of Debt	Statutory Authorization (\$)	Outstanding Start of Fiscal Year (\$)	New Debt Issuances (\$)	Debt Retired (\$)	Outstanding End of Fiscal Year (\$)
State Obligation State Guaranteed State Supported State Contingent Obligation State Moral Obligation Other State Funded					
Authority Obligation General Obligation Revenue Other Non-State Funded					
Conduit Conduit Debt Conduit Debt - Pilot Increment Financing					

Real Property Acquisition/Disposal List

This Authority has indicated that it had no real property acquisitions or disposals during the reporting period.

Personal Property

This Authority has indicated that it had no personal property disposals during the reporting period.

Property Documents

Question	Response	URL (if applicable)
1. In accordance with Section 2896(3) of PAL, the Authority is required to prepare a report at least annually of all real property of the Authority. Has this report been prepared?	Yes	http://fairportoced.org/uploads/URA/PARIS/URA_RealPropertyList2016.pdf
2. Has the Authority prepared policies, procedures, or guidelines regarding the use, awarding, monitoring, and reporting of contracts for the acquisition and disposal of property?	Yes	http://fairportoced.org/uploads/IDA/Policies/OCED_RealPropertyAcquisitionPolicy.pdf
3. In accordance with Section 2896(1) of PAL, has the Authority named a contracting officer who shall be responsible for the Authority's compliance with and enforcement of such guidelines?	Yes	

No Data has been entered by the Authority for this section in PARIS

Additional Comments: