



Urban Renewal Agency
Board of Directors Meeting
June 19, 2017

MINUTES

Board Members present:

Kevin Clark, Chairman
Ken Rohr, Vice-Chairman
Donna Yawman, Secretary/Treasurer
Joe Kosiorek

Excused:

Robert Genthner

Staff present:

Martha Malone, Executive Director
Delaine George, Exec. Admin. Asst.
Jennifer Floss, Housing Director

Others present:

Edmund J. Russell III, Counsel

I. Call to Order

The regular meeting of the Fairport URA Board of Directors was called to order by Chairman Kevin Clark at 4:33 pm. A quorum of Board members was present.

II. Public Comment Period – No comments.

III. Approval of Minutes

Approval of the minutes of the April 17, 2017 – MOVED to Table.

A MOTION to approve the minutes of the May 15, 2017 meeting was made by Donna Yawman, seconded by Joe Kosiorek, and passed unanimously.

IV. Financial Reports

- a. Resolution 2017-06 – Authorizing Payment of Bills was reviewed.
A MOTION to authorize payment of bills was made by Ken Rohr, seconded by Donna Yawman, and passed unanimously.
- b. Financial Statements were reviewed and accepted.
- c. Loan Status Report was reviewed and accepted.
- d. Section 8 Housing Report was reviewed and accepted.

V. Old Business

Thiel Senior Grant Revision

In error, the initial application presentation omitted a page that included removal of the chimney. A MOTION to approve an increase of \$250 to \$7,283 was made by Donna Yawman, seconded by Ken Rohr, and passed unanimously.

VI. New Business

- a. Annual Civil Rights Certification
A MOTION to approve the Annual Civil Rights Certification was made by Ken Rohr, seconded by Joe Kosiorek, and passed unanimously.
- b. VAWA Emergency Transfer Plan / Admin Plan Amendment
A MOTION to amend the Administrative Plan to provide an Emergency Shelter as outlined by the Violence Against Women Act (VAWA), was made by Donna Yawman, seconded by Joe Kosiorek, and passed unanimously.

c. HUD Funding – Budget Impacts

Jennifer Floss, Section 8 Housing Director, confirmed that the HUD Federal Budget Appropriations for Administrative Fees will be decreased, FY 2016-2017 funding levels are projected at \$35,700 below last fiscal year, and will require the use of capital reserves. Further cuts for 2017-2018 are anticipated, down an additional \$10,000. Executive Director and Housing Director reviewed proposed action plans, including a focus on increasing the number of leased units and additional project based vouchers.

VII. Adjourn

A MOTION to adjourn at 5:29 pm was made by Ken Rohr, seconded by Donna Yawman, and passed unanimously.

The next regular meeting is scheduled for July 17, 2017.