



Urban Renewal Agency
Board of Directors Meeting
March 16, 2015

MINUTES

Board Members present:

Kevin Clark, Chairman
Frederica Mazzola, Treasurer
Donna Yawman
Joe Kosiorek

Excused:

Ken Rohr, Vice-Chairman

Staff present:

Kal Wysokowski, Exec. Director
Monika Salvage, Exec. Assistant

Others present:

Lucien Morin II, Counsel

I. Call to Order

The regular meeting of the Fairport URA Board of Directors was called to order by Chairman Kevin Clark at 5:31 pm.

II. Public Comment Period – No comments.

III. Approval of Minutes

A MOTION to approve the minutes of the February meeting was made by Donna Yawman, seconded by Frederica Mazzola and passed unanimously.

IV. Financial Reports

- a. Resolution 2015-03 authorizing payment of bills was reviewed. A MOTION to authorize payment of bills was made by Frederica Mazzola, seconded by Joe Kosiorek and passed unanimously.
- b. Section 8 Housing Report was reviewed and accepted.
- c. Reconciliation Report was reviewed and accepted.
- d. Loan Status Report was reviewed and accepted.

V. Old Business

a. Office of the State Comptroller – Audit Report

The auditors shared their findings with Kal Wysokowski in an initial meeting last week. They will follow up with a draft written report in 2 – 3 months, to which the Agency can respond, before a final report will be issued. The findings revealed no fraudulent or criminal activities.

VI. New Business

a. Contract Service Agreement IDA/URA – Amend

Based on a recent time study, the following amendment under 'Section 3. Payment and Reimbursement' was discussed: "The IDA agrees to pay the URA ... 80% of Monika Salvage's salary and benefits ..." A motion to approve the amendment was made by Donna Yawman, seconded by Frederica Mazzola and passed unanimously.

VII. Adjourn

A MOTION to adjourn at 5:40 pm was made by Donna Yawman, seconded by Ken Rohr and passed unanimously.

The next regular meeting is scheduled for April 20, 2015.