

Governance Information (Authority-Related)

Question	Response	URL (if applicable)
1. Has the Authority prepared its annual report on operations and accomplishments for the reporting period as required by section 2800 of PAL?	Yes	http://fairportoced.org/local-development-corporation/ldc-projects.htm#EASTPATTERN
2. As required by section 2800(9) of PAL, did the Authority prepare an assessment of the effectiveness of its internal controls?	Yes	http://fairportoced.org/local-development-corporation/ldc-financials.htm
3. Has the lead audit partner for the independent audit firm changed in the last five years in accordance with section 2802(4) of PAL?	Yes	N/A
4. Does the independent auditor provide non-audit services to the Authority?	No	N/A
5. Does the Authority have an organization chart?	Yes	http://fairportoced.org/local-development-corporation/ldc-board-of-directors.htm
6. Are any Authority staff also employed by another government agency?	No	
7. Has the Authority posted their mission statement to their website?	Yes	http://fairportoced.org/local-development-corporation/ldc-policies.htm
8. Has the Authority's mission statement been revised and adopted during the reporting period?	No	N/A
9. Attach the Authority's measurement report, as required by section 2824-a of PAL and provide the URL.		http://fairportoced.org/local-development-corporation/ldc-projects.htm

Governance Information (Board-Related)

Question	Response	URL
1. Has the Board established a Governance Committee in accordance with Section 2824(7) of PAL?	Yes	N/A
2. Has the Board established an Audit Committee in accordance with Section 2824(4) of PAL?	Yes	N/A
3. Has the Board established Finance Committee in accordance with Section 2824(8) of PAL?	Yes	N/A
4. Provide a URL link where a list of Board committees can be found (including the name of the committee and the date established):		http://fairportoced.org/local-development-corporation/lcd-committees.htm
5. Does the majority of the Board meet the independence requirements of Section 2825(2) of PAL?	Yes	N/A
6. Provide a URL link to the minutes of the Board and committee meetings held during the covered fiscal year		http://fairportoced.org/local-development-corporation/lcd-board-of-directors.htm
7. Has the Board adopted bylaws and made them available to Board members and staff?	Yes	http://fairportoced.org/local-development-corporation/lcd-policies.htm
8. Has the Board adopted a code of ethics for Board members and staff?	Yes	http://fairportoced.org/local-development-corporation/lcd-policies.htm
9. Does the Board review and monitor the Authority's implementation of financial and management controls?	Yes	N/A
10. Does the Board execute direct oversight of the CEO and management in accordance with Section 2824(1) of PAL?	Yes	N/A
11. Has the Board adopted policies for the following in accordance with Section 2824(1) of PAL?		
Salary and Compensation	Yes	N/A
Time and Attendance	Yes	N/A
Whistleblower Protection	Yes	N/A
Defense and Indemnification of Board Members	Yes	N/A
12. Has the Board adopted a policy prohibiting the extension of credit to Board members and staff in accordance with Section 2824(5) of PAL?	Yes	N/A
13. Are the Authority's Board members, officers, and staff required to submit financial disclosure forms in accordance with Section 2825(3) of PAL?	Yes	N/A
14. Was a performance evaluation of the board completed?	Yes	N/A
15. Was compensation paid by the Authority made in accordance with employee or union contracts?	No	N/A
16. Has the board adopted a conditional/additional compensation policy governing all employees?	No	

Board of Directors Listing

Name	Yawman, Donna	Name	Mazzola, Frederica
Chair of Board	No	Chair of Board	No
If yes, Chair designated By.		If yes, Chair designated By.	
Term Start Date	10/21/2013	Term Start Date	10/21/2013
Term Expiration Date	Pleasure of Authority	Term Expiration Date	Pleasure of Authority
Title		Title	
Has the Board member appointed a designee?		Has the Board member appointed a designee?	
Designee Name		Designee Name	
Ex-officio	No	Ex-officio	No
Nominated By	Local	Nominated By	Local
Appointed By	Local	Appointed By	Local
Confirmed by Senate?		Confirmed by Senate?	
Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes	Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes
Complied with training requirement of Section 2824?	Yes	Complied with training requirement of Section 2824?	Yes
Does the Board member/designee also hold an elected or appointed State gove	No	Does the Board member/designee also hold an elected or appointed State gove	No
Does the Board member/designee also hold an elected or appointed municipal government position?	No	Does the Board member/designee also hold an elected or appointed municipal government position?	No

Board of Directors Listing

Name	Kosiorek, Joseph	Name	Rohr, Kenneth
Chair of Board	No	Chair of Board	No
If yes, Chair designated By.		If yes, Chair designated By.	
Term Start Date	10/21/2013	Term Start Date	10/21/2013
Term Expiration Date	Pleasure of Authority	Term Expiration Date	Pleasure of Authority
Title		Title	
Has the Board member appointed a designee?		Has the Board member appointed a designee?	
Designee Name		Designee Name	
Ex-officio	No	Ex-officio	No
Nominated By	Local	Nominated By	Local
Appointed By	Local	Appointed By	Local
Confirmed by Senate?		Confirmed by Senate?	
Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes	Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes
Complied with training requirement of Section 2824?	Yes	Complied with training requirement of Section 2824?	Yes
Does the Board member/designee also hold an elected or appointed State gove	No	Does the Board member/designee also hold an elected or appointed State gove	No
Does the Board member/designee also hold an elected or appointed municipal government position?	No	Does the Board member/designee also hold an elected or appointed municipal government position?	Yes

Board of Directors Listing

Name	Clark, Kevin
Chair of Board	Yes
If yes, Chair designated By.	Elected by Board
Term Start Date	10/21/2013
Term Expiration Date	Pleasure of Authority
Title	
Has the Board member appointed a designee?	
Designee Name	
Ex-officio	No
Nominated By	Local
Appointed By	Local
Confirmed by Senate?	
Has the Board member/designee signed the acknowledgement of fiduciary duty?	Yes
Complied with training requirement of Section 2824?	Yes
Does the Board member/designee also hold an elected or appointed State gove	No
Does the Board member/designee also hold an elected or appointed municipal government position?	Yes

Staff Listing

Name	Title	Group	Department / Subsidiary	Union Name	Bargaining Unit	Full Time/ Part Time	Exempt	Base Annualized Salary	Actual salary paid to the Individual	Over time paid by Authority	Performance Bonus	Extra Pay	Other Compensation/Allowances/Adjustments	Total Compensation	Individual also paid by another entity to perform the work of the Authority	If yes, Is the payment made by a State or local government
This authority has indicated that it has no staff during the reporting period.																

Benefit Information

During the fiscal year, did the Authority continue to pay for any of the above mentioned benefits for

No

Board Members

Name	Title	Severance Package	Payment for Unused Leave	Club Member-ships	Use of Corporate Credit Cards	Personal Loans	Auto	Transportation	Housing Allowance	Spousal / Dependent Life Insurance	Tuition Assistance	Multi-Year Employment	None of These Benefits	Other
Kosiorek, Joseph	Board of Directors												X	
Yawman, Donna	Board of Directors												X	
Rohr, Kenneth	Board of Directors												X	
Clark, Kevin	Board of Directors												X	
Mazzola, Frederica	Board of Directors												X	

Staff

Name	Title	Severance Package	Payment for Unused Leave	Club Member-ships	Use of Corporate Credit Cards	Personal Loans	Auto	Transportation	Housing Allowance	Spousal / Dependent Life Insurance	Tuition Assistance	Multi-Year Employment	None of These Benefits	Other
No Data has been entered by the Authority for this section in PARIS														

Annual Report for Fairport Local Development Corporation
 Fiscal Year Ending:09/30/2014

Run Date: 12/30/2014
 Status: CERTIFIED

Subsidiary/Component Unit Verification

Is the list of subsidiaries, as assembled by the Office of the State Comptroller, correct? Yes
 Are there other subsidiaries or component units of the Authority that are active, not included in the PARIS reports submitted by this Aut No

Name of Subsidiary/Component Unit	Status	Requested Changes
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Subsidiary/Component Unit Creation

Name of Subsidiary/Component Unit	Establishment Date	Entity Purpose
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Subsidiary/Component Unit Termination

Name of Subsidiary/Component Unit	Termination Date	Termination Reason	Proof of Termination
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No Data has been entered by the Authority for this section in PARIS

Summary Financial Information

SUMMARY STATEMENT OF NET ASSETS

Assets

Current Assets

Cash and cash equivalents	\$112,902
Investments	\$0
Receivables, net	\$46,063
Other assets	\$0
Total Current Assets	\$158,965

Noncurrent Assets

Restricted cash and investments	\$0
Long-term receivables, net	\$578,322
Other assets	\$0

Capital Assets

Land and other nondepreciable property	\$48,000
Buildings and equipment	\$216,677
Infrastructure	\$0
Accumulated depreciation	\$5,417
Net Capital Assets	\$259,260

Total Noncurrent Assets	\$837,582
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Total Assets	\$996,547
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Summary Financial Information

SUMMARY STATEMENT OF NET ASSETS

Liabilities

Current Liabilities

Accounts payable	\$0
Pension contribution payable	\$0
Other post-employment benefits	\$0
Accrued liabilities	\$38,050
Deferred revenues	\$0
Bonds and notes payable	\$0
Other long-term obligations due within one year	\$0
Total Current Liabilities	\$38,050

Noncurrent Liabilities

Pension contribution payable	\$0
Other post-employment benefits	\$0
Bonds and notes payable	\$0
Long Term Leases	\$0
Other long-term obligations	\$0
Total Noncurrent Liabilities	\$0

Total Liabilities **\$38,050**

Net Asset (Deficit)

Net Asset

Invested in capital assets, net of related debt	\$259,260
Restricted	\$0
Unrestricted	\$699,237
Total Net Assets	\$958,497

Summary Financial Information

SUMMARY STATEMENT OF REVENUE, EXPENSES AND CHANGE IN NET ASSETS

Operating Revenues

Charges for services	\$0
Rental & financing income	\$39,353
Other operating revenues	\$921
Total Operating Revenue	\$40,274

Operating Expenses

Salaries and wages	\$0
Other employee benefits	\$0
Professional services contracts	\$5,637
Supplies and materials	\$0
Depreciation & amortization	\$5,417
Other operating expenses	\$12,286
Total Operating Expenses	\$23,340

Operating Income (Loss) **\$16,934**

Nonoperating Revenues

Investment earnings	\$0
State subsidies/grants	\$0
Federal subsidies/grants	\$0
Municipal subsidies/grants	\$0
Public authority subsidies	\$0
Other nonoperating revenues	\$174,415
Total Nonoperating Revenue	\$174,415

Summary Financial Information

SUMMARY STATEMENT OF REVENUE, EXPENSES AND CHANGE IN NET ASSETS

Nonoperating Expenses

Interest and other financing charges	\$0
Subsidies to other public authorities	\$0
Grants and donations	\$0
Other nonoperating expenses	\$0
Total Nonoperating Expenses	\$0
Income (Loss) Before Contributions	\$191,349
Capital Contributions	\$0
Change in net assets	\$191,349
Net assets (deficit) beginning of year	\$767,148
Other net assets changes	\$0
Net assets (deficit) at end of year	\$958,497

Current Debt

Question	Response
1. Did the Authority have any outstanding debt, including conduit debt, at any point during the reporting period?	No
2. If yes, has the Authority issued any debt during the reporting period?	

New Debt Issuances List by Type of Debt and Program

No Data has been entered by the Authority for this section in PARIS

Schedule of Authority Debt

Type of Debt	Statutory Authorization (\$)	Outstanding Start of Fiscal Year (\$)	New Debt Issuances (\$)	Debt Retired (\$)	Outstanding End of Fiscal Year (\$)
State Obligation					
State Guaranteed					
State Supported					
State Contingent Obligation					
State Moral Obligation					
Other State Funded					
Authority Obligation					
General Obligation					
Revenue					
Other Non-State Funded					
Conduit					
Conduit Debt					
Conduit Debt - Pilot Increment Financing					

Real Property Acquisition/Disposal List

This Authority has indicated that it had no real property acquisitions or disposals during the reporting period.

Personal Property

This Authority has indicated that it had no personal property disposals during the reporting period.

Property Documents

Question	Response	URL (if applicable)
1. In accordance with Section 2896(3) of PAL, the Authority is required to prepare a report at least annually of all real property of the Authority. Has this report been prepared?	Yes	http://fairportced.org/local-development-corporation/ldc-projects.htm
2. Has the Authority prepared policies, procedures, or guidelines regarding the use, awarding, monitoring, and reporting of contracts for the acquisition and disposal of property?	Yes	http://fairportced.org/local-development-corporation/ldc-policies.htm
3. In accordance with Section 2896(1) of PAL, has the Authority named a contracting officer who shall be responsible for the Authority's compliance with and enforcement of such guidelines?	Yes	

Grant Information

This Authority has indicated that it did not award any grants during the reporting period.

Loan Information

1. Source of Loan Funds: Other
 Name of Loan Recipient: ATC Care, LLC dba Fairport Pharmacy
 Address Line1: Village Landing, Suite 122
 Address Line2:
 City: FAIRPORT
 State: NY
 Zip - Plus4: 14450
 Province/Region:
 Country: USA
 Original Amount of Loan: \$15,000
 Date Loan Awarded: 01/11/2010
 Interest Rate(%): 5.25
 Length of Loan(# of years
 to repay): 5
 Amount of Loan Prinicpal Repaid
 to Date: \$14,544.00
 Purpose of Loan: Business Expansion/Startup

Was the Loan expected to result
 in new jobs being created? Yes
 If yes, how many jobs were planned
 to be created? 3
 If yes, how many jobs have been
 created to date? 3
 Have the terms of the loan been
 completed? No

2. Source of Loan Funds: Other
 Name of Loan Recipient: Compene, LLC
 Address Line1: 80 N Main Street
 Address Line2:
 City: FAIRPORT
 State: NY
 Zip - Plus4: 14450
 Province/Region:
 Country: USA
 Original Amount of Loan: \$65,000
 Date Loan Awarded: 06/28/2012
 Interest Rate(%): 5
 Length of Loan(# of years
 to repay): 9
 Amount of Loan Prinicpal Repaid
 to Date: \$13,624.00
 Purpose of Loan: Commercial Property
 Construction/Acquisition/Revitalization/I
 mprovement

Was the Loan expected to result
 in new jobs being created? No
 If yes, how many jobs were planned
 to be created?
 If yes, how many jobs have been
 created to date?
 Have the terms of the loan been
 completed? No

Loan Information

3. Source of Loan Funds: Other
 Name of Loan Recipient: East Pattern & Model Corp.
 Address Line1: 75 North Main Street
 Address Line2:
 City: FAIRPORT
 State: NY
 Zip - Plus4: 14450
 Province/Region:
 Country: USA
 Original Amount of Loan: \$100,000
 Date Loan Awarded: 01/10/2014
 Interest Rate(%): 5.75
 Length of Loan(# of years
 to repay): 5
 Amount of Loan Prinicpal Repaid
 to Date: \$2,494.00
 Purpose of Loan: Commercial Property
 Construction/Acquisition/Revitalization/I
 mprovement
 Was the Loan expected to result
 in new jobs being created? Yes
 If yes, how many jobs were planned
 to be created? 20
 If yes, how many jobs have been
 created to date? 20
 Have the terms of the loan been
 completed? No

4. Source of Loan Funds: Other
 Name of Loan Recipient: Fairport Fitness Company, LLC
 Address Line1: 855 Publishers Parkway
 Address Line2:
 City: WEBSTER
 State: NY
 Zip - Plus4: 14580
 Province/Region:
 Country: USA
 Original Amount of Loan: \$75,000
 Date Loan Awarded: 02/06/2014
 Interest Rate(%): 5
 Length of Loan(# of years
 to repay): 7
 Amount of Loan Prinicpal Repaid
 to Date: \$5,299.00
 Purpose of Loan: Commercial Property
 Construction/Acquisition/Revitalization/I
 mprovement
 Was the Loan expected to result
 in new jobs being created? Yes
 If yes, how many jobs were planned
 to be created? 28
 If yes, how many jobs have been
 created to date? 28
 Have the terms of the loan been
 completed? No

Loan Information

5. Source of Loan Funds: Other Name of Loan Recipient: Harder Geoffrey Address Line1: 1467 E Whitney Road Address Line2: City: FAIRPORT State: NY Zip - Plus4: 14450 Province/Region: Country: USA Original Amount of Loan: \$20,000 Date Loan Awarded: 04/29/2011 Interest Rate(%): 5 Length of Loan(# of years to repay): 10 Amount of Loan Prinicpal Repaid to Date: \$5,442.00 Purpose of Loan: Commercial Property Construction/Acquisition/Revitalization/I mprovement Was the Loan expected to result in new jobs being created? No If yes, how many jobs were planned to be created? If yes, how many jobs have been created to date? Have the terms of the loan been completed? No	6. Source of Loan Funds: Other Name of Loan Recipient: Kincaid, Inc. dba Donnelly's Public House Address Line1: 1 Water Street Address Line2: City: FAIRPORT State: NY Zip - Plus4: 14450 Province/Region: Country: USA Original Amount of Loan: \$40,000 Date Loan Awarded: 01/18/2011 Interest Rate(%): 4 Length of Loan(# of years to repay): 10 Amount of Loan Prinicpal Repaid to Date: \$12,851.00 Purpose of Loan: Commercial Property Construction/Acquisition/Revitalization/I mprovement Was the Loan expected to result in new jobs being created? No If yes, how many jobs were planned to be created? If yes, how many jobs have been created to date? Have the terms of the loan been completed? No
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Loan Information

7. Source of Loan Funds: Other
 Name of Loan Recipient: Liftbridge Properties
 Address Line1: 6 Timber Lane
 Address Line2:
 City: FAIRPORT
 State: NY
 Zip - Plus4: 14450
 Province/Region:
 Country: USA
 Original Amount of Loan: \$150,000
 Date Loan Awarded: 08/21/2006
 Interest Rate(%): 7.5
 Length of Loan(# of years
 to repay): 30
 Amount of Loan Prinicpal Repaid
 to Date: \$14,582.00
 Purpose of Loan: Commercial Property
 Construction/Acquisition/Revitalization/I
 mprovement
 Was the Loan expected to result
 in new jobs being created? No
 If yes, how many jobs were planned
 to be created?
 If yes, how many jobs have been
 created to date?
 Have the terms of the loan been
 completed? No

8. Source of Loan Funds: Other
 Name of Loan Recipient: Scuratolo, LLC
 Address Line1: 57 S Main Street
 Address Line2:
 City: FAIRPORT
 State: NY
 Zip - Plus4: 14450
 Province/Region:
 Country: USA
 Original Amount of Loan: \$275,000
 Date Loan Awarded: 01/13/2009
 Interest Rate(%): 5.25
 Length of Loan(# of years
 to repay): 20
 Amount of Loan Prinicpal Repaid
 to Date: \$43,642.00
 Purpose of Loan: Commercial Property
 Construction/Acquisition/Revitalization/I
 mprovement
 Was the Loan expected to result
 in new jobs being created? No
 If yes, how many jobs were planned
 to be created?
 If yes, how many jobs have been
 created to date?
 Have the terms of the loan been
 completed? No

Bond Information

This Authority has indicated that it did not have any outstanding bonds during the reporting period.

Additional Comments: