



Industrial Development Agency
Board of Directors Meeting
June 19, 2017

MINUTES

Board Members present:
Kevin Clark, Chairman
Ken Rohr, Vice-Chairman
Donna Yawman, Secretary/Treasurer
Joe Kosiorek

Excused:
Robert Genthner

Staff present:
Martha Malone, Executive Director
Delaine George, Exec. Admin. Asst

Others present:
Edmund J. Russell III, Couse
Thomas Wolanski
John Reddington

I. Call to Order

The regular meeting of the Fairport IDA Board of Directors was called to order by Chairman Kevin Clark at 5:31 pm. A quorum of Board members was present.

II. Public Comment Period – No comment.

III. Approval of Minutes

A MOTION to approve the minutes of the May 15, 2017 meeting was made by Donna Yawman, seconded by Joe Kosiorek, and passed unanimously.

IV. Financial Reports

- a. Resolution 2017-06 – Authorizing Payment of Bills was reviewed.
A MOTION to authorize payment of bills was made by Ken Rohr, seconded by Joe Kosiorek, and passed unanimously.
- b. Financial Statements were reviewed and accepted.
- c. Investment Report was reviewed and accepted.
- d. Loan Status Report was reviewed and accepted.

V. Old Business

- a. North Main Street Parking Lot
Executive Director Malone reviewed status of contract negotiations. Board discussion included bonds & insurances, warranty and guarantee of work and materials. The pre-construction meeting took place on June 7, 2017. A signed contract and requisite insurances are expected shortly. Target completion date is prior to August 25, 2017.
- b. Thomas Creek Walk Improvements
Thomas Wolanski and John Reddington, of Greenman – Pedersen, Inc. presented drawings of the proposed improvements, showing the sundial and butterfly garden. The sundial will include stones from an old canal lock. The proposed 2500SF gardens will include perennials designed to attract migrating butterflies. Questions included concerns re: the gardens obstructing the view of the sundial, and the use of stone dust or grass in the interior portion of the sundial. Executive Director Malone will coordinate with the Village DPW and Greenman – Pederson, in order to incorporate concerns re: ongoing maintenance. With regard to putting the contract out to bid, Counsel confirmed that this will require a Public Bidding process due to the NYS Grant awarded to the project.

VI. New Business

- a. Executive Director Malone reported that she has met with the Fairport Perinton Merchants Association Treasurer to discuss a proposed Commercial District Needs Assessment to address Main Street, and to solicit FPMA support in that effort.

VII. Adjourn

A MOTION to adjourn at 6:22 pm was made by Ken Rohr, seconded by Donna Yawman, and passed unanimously.

The next regular meeting is scheduled for July 17, 2017.