



MINUTES

**Board Members present:**

Kevin Clark, Chairman  
Ken Rohr, Vice-Chairman  
Donna Yawman, Secretary/Treasurer  
Robert Genthner

**Excused:**

Joe Kosiorek

**Staff present:**

Monika Salvage, Acting Director

**Others present:**

Lucien Morin II, Counsel

**I. Call to Order**

The regular meeting of the Fairport IDA Board of Directors was called to order by Chairman Kevin Clark at 4:38 pm.

**II. Public Comment Period – No comments.**

**III. Approval of Minutes**

A MOTION to approve the minutes of the April 18 meeting was made by Donna Yawman, seconded by Ken Rohr, and passed unanimously. A MOTION to approve the minutes of the April 27 special meeting was made by Donna Yawman, seconded by Robert Genthner, and passed unanimously. A MOTION to approve the minutes of the April 18 and 27 as well as the May 2 and 3 joint board meetings was made by Robert Genthner, seconded by Ken Rohr, and passed unanimously.

**IV. Financial Reports**

- a. Resolution 2016-05 authorizing payment of bills was reviewed.  
A MOTION to authorize payment of bills – conditional upon review of the MVP Health care amount – was made by Ken Rohr, seconded by Donna Yawman, and passed unanimously.
- b. Reconciliation Report was reviewed and accepted. The Agency's signature card and account information with Canandaigua National Bank have been updated.
- c. Loan Status Report was reviewed.
- d. Investment Report was reviewed and accepted. The Agency's signature cards and account information with LPL Financial have been updated. The Agency now has a separate investment account and the Agency's investments have been transferred over from the shared Fairport URA/IDA account.

**V. Old Business**

- a. High View Senior Housing LLC – Update  
The Agency closed on the financial incentives as approved by the Board last month.
- b. Casa Associates – Update  
A MOTION to move into executive session at 5:00 pm to discuss a property disposition was made by Robert Genthner, seconded by Donna Yawman, and passed unanimously.  
A MOTION to come out of executive session at 5:10 pm was made by Donna Yawman, seconded by Robert Genthner, and passed unanimously.

**VI. New Business**

a. Consolidated Funding Application – Round VI Open

The Board discussed resubmitting an application for additional funding for the Thomas Creek Wetlands Phase II project to complement a previous grant award. The deadline is July 29. Staff will work with GPI on scope.

b. New Executive Director

Kevin Clark shared with the Board that Martha Malone accepted the employment offer for executive director and is anticipated to start June 6, 2016.

**VII. Adjourn**

A MOTION to adjourn at 5:24 pm was made by Robert Genthner, seconded by Donna Yawman, unanimous.

*The next regular meeting is scheduled for June 20, 2016.*