



**Industrial Development Agency**  
Board of Directors Meeting

October 17, 2016  
4:30 pm

## AGENDA

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- I. Call to Order
- II. Public Comment Period
- III. Approval of September 19, 2016 Minutes
- IV. Financial Reports
  - a. Resolution 2016-10 – Authorizing Payment of Bills
  - b. Financial Statements
  - c. Investment Report – Presentation Tompkins Financial
  - d. Loan Status Report
- V. Old Business
- VI. New Business
  - a. Review of Proposed Management Services Agreement Fairport IDA/URA
  - b. Governance Committee Report
    - Recommendation to Amend Governance Committee Charter
    - Recommendation to Review Deposit and Investment Policy
- VII. Organizational Meeting
  - a. Election of Officers
  - b. Appointment of Audit and Governance Committee Members
  - c. Approval of Meeting Calendar for FY 2016/17
  - d. Ratification of Existing Policies
  - e. Designation of Official Newspaper
    - The Daily Record Company NY
  - f. Completion of ABO Forms
    - Acknowledgement of Fiduciary Duties and Responsibilities
    - Confidential Evaluation of Board Performance
    - Conflict of Interest Statement
- VIII. Adjourn

*Next Meeting – November 21, 2016*