



MINUTES

**Board Members present:**

Kevin Clark, Chairman  
Ken Rohr, Vice-Chairman  
Frederica Mazzola, Treasurer  
Donna Yawman  
Joe Kosiorek

**Staff present:**

Kal Wysokowski, Exec. Director  
Monika Salvage, Exec. Assistant

**Others present:**

Lucien Morin II, Counsel

**I. Call to Order**

The regular meeting of the Fairport IDA Board of Directors was called to order by Chairman Kevin Clark at 4:30 pm. The Board accepted with regrets the resignation of Frederica Mazzola. The Chairman expressed the Board's appreciation for her service, time and expertise.

**II. Public Comment Period** – No comments.

**III. Approval of Minutes**

A MOTION to approve the minutes of the October meeting was made by Donna Yawman, seconded by Frederica Mazzola, and passed unanimously.

**IV. Financial Reports**

- a. Resolution 2015-11 authorizing payment of bills was reviewed. A MOTION to authorize payment of bills was made by Ken Rohr, seconded by Frederica Mazzola, and passed unanimously.
- b. Reconciliation Report was reviewed and accepted.

**V. Old Business**

a. Thomas Creek Wetlands Phase II

A MOTION to authorize the Executive Director to execute the contract and sign all necessary documents for the NYS Canal Corporation CFA grant was made by Donna Yawman, seconded by Joe Kosiorek, and passed unanimously.

**VI. New Business**

a. FY 2015 Audit

Kal Wysokowski shared that auditors from the office of Ray Wager will be on site next week. Counsel was asked to provide an Attorney Opinion Letter.

**VII. Executive Session**

A MOTION to enter into Executive Session at 4:40 pm for the purpose of discussing the results of the required board self-evaluation was made by Donna Yawman, seconded by Frederica Mazzola, and passed unanimously. A MOTION to come out of Executive Session at 4:50 was made by Donna Yawman, seconded by Joe Kosiorek, and passed unanimously.

**VIII. Adjourn**

A MOTION to adjourn at 4:50 pm was made by Ken Rohr, seconded by Frederica Mazzola, unanimous.

*The next regular meeting has been rescheduled to December 21, 2015.*