



MINUTES

Board Members present:

Kevin Clark, Chairman
Ken Rohr, Vice-Chairman
Frederica Mazzola, Treasurer
Donna Yawman

Absent:

Joe Kosiorek

Staff present:

Kal Wysokowski, Exec. Director
Monika Salvage, Exec. Assistant

Others present:

Lucien Morin II, Counsel
Chris Casa, Casa Associates

I. Call to Order

The regular meeting of the Fairport IDA Board of Directors was called to order by Chairman Kevin Clark at 4:45 pm.

II. Public Comment Period – No comments.

III. Old Business

a. Request for PILOT Amendment – Chris Casa, Casa Associates

Chris Casa submitted a letter to the Agency last Friday, proposing PILOT payments based on 85% of the current property taxes. He outlined his services to the village and the usual village amenities that he does not receive as an argument. Board discussion ensued. No action was taken.

b. Riedman Development – Incentive Zoning Approval

Kevin Clark reported that the Village Board approved the request, based on the recommendation of the committee. The requested variance is granted in exchange for a \$26,000 cash payment to the village. The project now goes back to the Planning Board.

Kal Wysokowski shared that DOT is not signing off on the Canal Corporation's sale of abandoned land to the Agency. DOT is looking for an easement and right-of-way on the property at Church and Parker Streets.

c. Iron Smoke Whiskey – Temporary Certificate of Occupancy

There are still outstanding issues with state agencies, but they were able to start distilling.

IV. Approval of Minutes

A motion to approve the minutes of the September meeting was made by Donna Yawman, seconded by Frederica Mazzola, unanimous.

V. Financial Reports

a. Resolution 2014-10 authorizing payment of bills was reviewed. A motion to authorize payment of bills was made by Ken Rohr, seconded by Frederica Mazzola.

b. Reconciliation Report was reviewed and accepted.

VI. Organizational Meeting

a. Election of Officers

Donna Yawman made a motion to nominate and elect the following slate of officers for a one-year term; seconded by Ken Rohr, passed unanimously.

Kevin Clark (Chairman), Ken Rohr (Vice-Chairman), Frederica Mazzola (Treasurer/Secretary)

b. Appointment of Committee Members

A motion to appoint the members of the Audit and Governance Committees for a one-year term was made by Chairman Kevin Clark, seconded by Frederica Mazzola, passed unanimously. Donna Yawman (Chair), Frederica Mazzola, Joe Kosiorek (Governance Committee) Ken Rohr (Chair), Donna Yawman, Frederica Mazzola, Jim Unckless (Audit Committee)

c. Completion of Authority Budget Office (ABO) Forms

Board members signed "Acknowledgement of Fiduciary Duties and Responsibilities" as provided by the ABO. Board members individually handed in "Confidential Evaluation of Board Performance," which will be submitted to the ABO. Board members also signed the required "Conflict of Interest Statement."

d. Approval of Meeting Calendar for the FY 2014/2015

A motion to approve the Board of Directors meeting calendar was made by Ken Rohr, seconded by Donna Yawman, passed unanimously. The Fairport IDA will meet monthly, followed by the URA and LDC meetings, in the Village Hall Board Room. Meeting dates will be posted on the bulletin boards at Fairport Village Hall and Fairport Library and shared with The Daily Record, the Fairport-East Rochester Messenger Post, as well as on the Agency's website.

e. Renewal of Service Contracts

A motion to approve the renewal of service contracts was made by Ken Rohr, seconded by Frederica Mazzola, passed unanimously.

McConville, Considine, Cooman & Morin P.C. (legal counsel)

Perinton Tax & Accounting Services (accounting services)

Raymond F. Wager, CPA, P.C. (audit services)

A motion to renew the IDA/URA service contract was made by Donna Yawman, seconded by Ken Rohr, passed unanimously.

f. Ratification of Existing Policies

A motion to ratify existing Agency policies was made by Donna Yawman, seconded by Ken Rohr, passed unanimously.

g. Designation of Official Newspaper

A motion to approve The Daily Record as the Agency's official newspaper was made by Donna Yawman, seconded by Frederica Mazzola, passed unanimously.

VII. Adjourn

A motion to adjourn at 6:15 pm was made by Ken Rohr, seconded by Frederica Mazzola, unanimous.