



MINUTES

Board Members present:

Kevin Clark, Chairman
Ken Rohr, Vice-Chairman
Frederica Mazzola, Treasurer
Donna Yawman
Joe Kosiorek

Staff present:

Kal Wysokowski, Exec. Director
Monika Salvage, Exec. Assistant

Others present:

Lucien Morin II, Counsel
Bryan White, Village Manager

I. Call to Order

The regular meeting of the Fairport IDA Board of Directors was called to order by Chairman Kevin Clark at 4:38 pm. The Board welcomed Fairport's new Village Manager, Bryan White.

II. Public Comment Period – No comments.

III. Approval of Minutes

A motion to approve the minutes of the April meeting was made by Donna Yawman, seconded by Frederica Mazzola, unanimous.

IV. Financial Reports

- a. Resolution 2014-05 authorizing payment of bills was reviewed. A motion to authorize payment of bills was made by Ken Rohr, seconded by Frederica Mazzola, unanimous. Ken Rohr reported that he has reviewed April bills after last month's meeting. Kal Wysokowski shared with the Board that the Agency has received the final grant reimbursement of \$241,121 from the Department of State for the Southeast Docking and Promenade project. A final walk-through with contractors is scheduled and will conclude this project.
- b. Reconciliation Report was reviewed and accepted.

V. Old Business

- a. Riedman LLC – Update
Kal Wysokowski informed the Board that Riedman LLC appeared before the Planning Board last month with a preliminary site plan. The Village Code requires 3,500 square feet of lot space per unit, which the property does not meet. The developer was seeking a variance from the Zoning Board. She advised that the Zoning Board required a new Environmental Impact Statement, as they did not accept the prior SEQRA determination of No Adverse Effect for this project. Some residents voiced their concerns regarding the project size and character at the meeting. Riedman and BME asked the Agency to host a public information meeting in the near future.
- b. Office of State Comptroller Audit of IDA – Update
Kal Wysokowski shared with the Board that the auditors have left for now. Ken Rohr and she contacted their supervisor with the agency's concern about the lack of scope, inability to grasp due-to/due-from interagency expenses, and lengthy timeframe. OSC announced they would start a risk assessment audit for the Village of Fairport in a few months.

c. Thomas Creek Wetlands Phase II

Kal Wysokowski informed the Board about the executed contract with Greenman – Pedersen, Inc. (GPI) for \$5,000 for updating Phase II concepts. A site walk had to be rescheduled due to heavy rains and flooding that occurred at the end of last week. Deadline for the CFA application is June 16.

VI. New Business

a. Canal and Tourism Season

Dock masters will be on duty starting May 21st. Last week's visitors included boaters from Utah and Colorado. Staff put together welcome folders for boaters, featuring the "100 year liftbridge" logo, welcome letter signed by the mayor, boater survey and other useful material.

The agency will host "I Love NY" media tour during Fairport Canal Days, which is a direct result of last year's canal familiarization tour with Gavin Landry, director of the state's tourism division. The journalists will be greeted by the mayor, have dinner and explore the festival on their own.

Fairport was featured on the back cover of Amtrak's "New York By Rail" guide.

b. Village Landing Renovation

Kevin Clark informed the Board that the Village has reached an agreement with the Village Landing management company to undertake \$500,000 worth of renovations and upgrades, including siding, trim, exterior doors, handrails, bathrooms, roofing and sidewalk.

c. Veterans Memorial Renovation at Potter Park

Kevin Clark and Ken Rohr (both Village Trustees) recused themselves from this discussion.

Kal Wysokowski shared with the rest of the Board that the Village has approached OCED regarding this project, which has been started by the Fairport Partnership ("Partnership") two years ago. The Village would like to see the renovation completed by Veterans Day this year and asked OCED to take over the project management and complete the construction. So far, \$45,000 of the budgeted \$200,000 has been raised by the Partnership from donations and it is intended that those funds would be transferred to OCED. The Village has asked OCED to fund the rest of the renovation costs. The IDA Board determined that the matter should be referred to the Fairport Local Development Corporation ("LDC") Board, which meets next month. Counsel was asked to review with the Partnership's attorney whether the prior donations to the Partnership would be affected if those funds were transferred. Bryan White noted that the Village could assist with demolition and electric services. He indicated he would review with the Village Attorney what action on the part of the Village, if any, is needed to assign this project to the LDC.

A motion to transfer up to \$200,000 from the Agency's undesignated fund reserve to the Fairport Local Development Corporation for the express purpose of Veterans Memorial Renovation at Potter Park was made by Donna Yawman, seconded by Frederica Mazzola, with the following members voting:

 AYE: Yawman, Mazzola and Kosiorek

 (Messrs. Clark and Rohr having recused)

VII. Adjourn

Kevin Clark and Ken Rohr rejoined the Board. A motion to adjourn at 5:50 pm was made by Donna Yawman, seconded by Frederica Mazzola, unanimous.

The next regular meeting is scheduled for Monday, June 16, 2014.