

MINUTES
Industrial Development Agency
Board of Directors Meeting
May 20, 2013

Board Members present:

Jim Unckless, Chairman
Kevin Clark, Vice-Chairman
Ken Rohr, Treasurer
Frederica Mazzola

Excused:

Donna Yawman

Staff present:

Kal Wysokowski, Exec. Director
Monika Salvage, Exec. Assistant

Others present:

Lucien Morin II, Counsel

I. Call to Order

The regular meeting of the Fairport IDA Board of Directors was called to order by Chairman Jim Unckless at 4:30 pm.

II. Public Comment Period

No comments.

III. Approval of Minutes

A motion to approve the minutes of the April meeting was made by Frederica Mazzola, seconded by Ken Rohr, unanimous. Kevin Clark abstained.

IV. Financial Reports

- a. Resolution 2013-05 authorizing payment of bills was reviewed. Motion to authorize payment of bills was made by Ken Rohr, seconded by Frederica Mazzola, unanimous.
- b. Reconciliation Report was reviewed and accepted.
- c. Loan Status Report was reviewed and accepted.

A motion to move into Executive Session at 4:35 pm to discuss litigation was made by Ken Rohr, seconded by Kevin Clark, unanimous. A motion to come out of Executive Session at 4:40 pm was made by Kevin Clark, seconded by Ken Rohr, unanimous.

V. Old Business – Project Updates

Kal Wysokowski reported that both canal projects are on schedule and under budget.

VI. New Business

a. Meal and Refreshment Policy

The Governance Committee presented a revised draft of this policy. A motion to accept the policy as presented was made by Kevin Clark, seconded by Frederica Mazzola, unanimous.

b. World Canals Conference Toulouse, France

Kal Wysokowski informed the Board that her paper has been accepted and she is invited as a speaker in the fall. The topic is Fairport's economic development. The Board was pleased and asked for an estimated expense budget.

c. Request for Proposal – 15 Parker Street

Kal Wysokowski shared with the Board that a contract close-out agreement with Anco Builders has been executed. A new RFP will be sent out to a short list of developers the following day.

VII. Adjourn

A motion to adjourn at 5:15 pm was made by Kevin Clark, seconded by Frederica Mazzola, unanimous.

The next regular meeting is scheduled for Monday, June 17, 2013.