

MINUTES
Industrial Development Agency
Board of Directors Meeting
April 22, 2013

Board Members present:

Jim Unckless, Chairman
Ken Rohr, Treasurer
Donna Yawman
Frederica Mazzola

Staff present:

Kal Wysokowski, Exec. Director

Others present:

Lucien Morin II, Counsel

Excused:

Kevin Clark, Vice-Chairman
Monika Salvage, Exec. Assistant

I. Call to Order

The regular meeting of the Fairport IDA Board of Directors was called to order by Chairman Jim Unckless at 4:30 pm.

II. Public Comment Period

No comments.

III. Approval of Minutes

A motion to approve the minutes of the March meeting was made by Donna Yawman, seconded by Frederica Mazzola, unanimous.

IV. Financial Reports

- a. Resolution 2013-04 authorizing payment of bills was reviewed. Motion to authorize payment of bills was made by Ken Rohr, seconded by Donna Yawman, unanimous.
- b. Reconciliation Report was reviewed and accepted.
- c. Loan Status Report was reviewed and accepted.

V. Old Business – Project Updates

a. Canal Promenade – Parker Street

Kal Wysokowski updated the Board on the construction status. A motion to approve a change order for rub rails (\$14,500) was made by Donna Yawman, seconded by Ken Rohr, unanimous.

Counsel informed the Board that the final document to settle with Anco Builders is drafted and all documents will be assigned.

b. Canal-side Improvements – South Bank

Kal Wysokowski provided the Board with an update of the ongoing construction and discussed the project schedule.

VI. New Business

a. HP Neun and Viva Foam Property:

Kal Wysokowski shared with the Board that a manufacturing company is interested in purchasing the former HP Neun and Viva Foam space in the Village. The current zoning permits this use and the Board expressed interest in receiving an application for financial assistance.

b. Legislation for IDAs dating back to 1994

Will be discussed with counsel at the next Board meeting.

c. Online Banking Policy – Governance Committee

The Governance committee met immediately prior to the Board meeting and presented the Board with a draft of an online banking policy. A motion to adopt the policy with amendments under Section 5. was made by Ken Rohr, seconded by Donna Yawman, unanimous.

VII. Adjourn

A motion to adjourn at 5:15 pm was made by Donna Yawman, seconded by Frederica Mazzola, unanimous.

The next regular meeting is scheduled for Monday, May 20, 2013.