

MINUTES
Industrial Development Agency
Board of Directors Meeting
March 18, 2013

Board Members present:

Jim Unckless, Chairman
Ken Rohr, Treasurer
Donna Yawman
Frederica Mazzola

Excused:

Kevin Clark, Vice-Chairman

Staff present:

Kal Wysokowski, Exec. Director
Monika Salvage, Exec. Assistant

Others present:

Lucien Morin II, Counsel

I. Call to Order

The regular meeting of the Fairport IDA Board of Directors was called to order by Chairman Jim Unckless at 4:30 pm.

II. Approval of Minutes

A motion to approve the minutes of the February meeting was made by Donna Yawman, seconded by Frederica Mazzola, unanimous.

III. Financial Reports

- a. Resolution 2013-03 authorizing payment of bills was reviewed. Motion to authorize payment of bills was made by Ken Rohr, seconded by Donna Yawman, unanimous. Kal Wysokowski reported separate bank accounts have been opened with individual Employer Identification Numbers for the IDA and the LDC.
- b. Reconciliation Report was reviewed and accepted.
- c. Loan Status Report was reviewed and accepted. Kal Wysokowski noted she has sent a note Kuvasz Company regarding their outstanding payments.

IV. Old Business – Project Updates

a. 15 Parker Street

Kal Wysokowski reported that the breakwall is progressing on schedule. The intent is to use as much on-site material as possible for backfill. Compaction is being tested. The Agency submitted the second reimbursement request to the Department of State.

A motion to go into Executive Session at 5:35 pm to discuss litigation was made by Donna Yawman, seconded by Ken Rohr, unanimous.

A motion to come out of Executive Session at 5:45 pm was made by Ken Rohr, seconded by Frederica Mazzola, unanimous.

V. New Business

a. Southbank Canal Improvements

Kal Wysokowski shared that Wayside Contractors was identified as the lowest bidder. Kal Wysokowski and Kevin Clark attended the last meeting of the Fairport Municipal Commission and asked FMC to help with lights, poles, fixtures and conduit, but there was no definitive answer. Alternatives were discussed, including reducing the scope of the

project, but the Board agreed to move ahead with the project as proposed.
A motion to award a construction contract of up to \$324,360 to Wayside Contractors as lowest bidder was made by Ken Rohr, seconded by Frederica Mazzola, unanimous.

b. Executive Director appointed by Governor Cuomo

The Board congratulated Kal Wysokowski on her appointment to the Canal Recreationway Commission.

VI. Adjourn

A motion to adjourn at 5:15 pm was made by Donna Yawman, seconded by Frederica Mazzola, unanimous.

The next regular meeting is scheduled for Monday, April 15, 2013.