

MINUTES
Industrial Development Agency
Board of Directors Meeting
February 19, 2013

Board Members present:

Jim Unckless, Chairman
Kevin Clark, Vice-Chairman
Ken Rohr, Treasurer
Donna Yawman
Frederica Mazzola

Staff present:

Kal Wysokowski, Exec. Director
Monika Salvage, Exec. Assistant

Others present:

Lucien Morin II, Counsel

I. Call to Order

The regular meeting of the Fairport IDA Board of Directors was called to order by Chairman Jim Unckless at 5:48 pm.

II. Approval of Minutes

A motion to approve the minutes of the January meeting was made by Donna Yawman, seconded by Frederica Mazzola, unanimous. Ken Rohr abstained from the vote.

III. Financial Reports

- a. Resolution 2013-02 authorizing payment of bills was reviewed. Motion to authorize payment of bills was made by Ken Rohr, seconded by Donna Yawman, unanimous.
- b. Reconciliation Report was reviewed and accepted.

IV. Old Business – Project Updates

- a. 15 Parker Street
Kal Wysokowski reported that the length of the breakwall will be reduced due to soil contamination. The construction is progressing; the concrete will be poured at the end of the week and the backfill will commence the following week.
- b. Southbank Canal Improvements
Kal Wysokowski shared that the Agency did not receive a definitive answer from the Fairport Municipal Commission to the request to pay for light fixtures and poles for this project.
Bid request was advertised and bids are due February 28. The Agency made an effort to reach out to minority and women owned businesses.
- c. Northwest Quadrant Master Plan
Kal Wysokowski noted that the 3D model is up on the Agency website for residents and interested parties to view. Bergmann Associates offered a one-hour training to merge the 3D model with existing GIS data for future use. The Fairport Municipal Commission declined to make Luke Wenschoff available for that purpose.

A motion to table the meeting at 6:00 pm was made by Frederica Mazzola, seconded by Donna Yawman, unanimous.

A motion to reopen the meeting at 6:20 pm as a joint planning session with the Urban Renewal Agency and the Local Development Corporation was made by Kevin Clark, seconded by Donna Yawman, unanimous.

V. New Business

- a. Annual Planning Session
See attached summary notes.

VI. Adjourn

A motion to adjourn at 7:50 pm was made by Kevin Clark, seconded by Donna Yawman, unanimous.

The next regular meeting is scheduled for Monday, March 18, 2013.