

Village of Fairport  
Office of Community + Economic Development

**Industrial Development Agency**  
Board of Directors Meeting

October 21, 2013  
4:30 pm

AGENDA

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- I. Call to Order
- II. Public Comment Period
- III. Approval of September Minutes
- IV. Financial Reports
  - a. Resolution 2013-10 – Authorizing Payment of Bills
  - b. Reconciliation Report
- V. Old Business
  - a. Riedman Development
  - b. East Pattern & Model Corporation
- VI. Organizational Meeting
  - a. Election of Officers
  - b. Appointment of Audit and Governance Committee Members
  - c. Completion of ABO Forms
    - Acknowledgement of Fiduciary Duties and Responsibilities
    - Confidential Evaluation of Board Performance
    - Conflict of Interest Statement
  - d. Approval of Meeting Calendar for FY 2013/2014
  - e. Renewal of Service Contracts
    - Legal Counsel, Accounting Services, Audit Services, Network Hardware Support
    - URA/IDA Contract
  - f. Ratification of Existing Policies
  - g. Designation of Official Newspaper
    - The Daily Record Company NY
- VII. Adjourn

*Next Meeting – November 18, 2013*